

CHICHESTER MG OWNERS CLUB 1006 CONSTITUTION

1. NAME

The club shall be known as **Chichester MG Owners' Club – 1006** (hereafter called the Club). The Club is independent, but affiliated to the MG Owners' Club, Octagon House, Swavesey, Cambridgeshire, CB24 4QZ.

2. PURPOSE

To promote and encourage members to use, maintain and enjoy their MGs. To socialise with other club members and other classic car groups. To give members the opportunity to participate in Club organised tours and other events.

3. MEMBERSHIP

Membership is open to anyone with an interest in MGs. Prospective members wishing to join the Club can do so via the Club website (chichestermgoc.org.uk), signing to say they will abide by the Club's Constitution and Rules and paying the required fee. Membership begins as soon as the fee has been paid and ends on the 31st December of the current year.

There will be an annual membership fee which will be agreed at the Annual General Meeting (AGM) and will be payable by all members.

A list of all members will be kept by the Webmaster on the website. The webmaster is also the designated data controller. Personal data is managed as per the GDPR regulations.

The Chair, on behalf of the Club Committee, can take disciplinary measures against any member who offends against the Constitution or Club Rules, or whose conduct is seen as incompatible with membership. The disciplinary procedure in the Club Rules will be followed.

The Club Committee can appoint Honorary members.

4. OFFICERS and COMMITTEE

The affairs of the Club shall be managed by a committee of members, elected at the Annual General Meeting. The committee will meet as necessary and not less than four times a year.

This committee comprises 5 officers as below and up to 5 other members:

Chair and Area Secretary: who shall chair both the committee and AGM meetings.

Treasurer and Vice Chair : who shall be responsible for maintaining accounts and assisting the Chair.

Secretary: who shall be responsible for the taking of minutes and the distribution of all papers.

Webmaster: who shall be responsible for the Club's website and for keeping records of members.

Events Coordinator : who shall be responsible for co-ordinating Club events.

Committee members will serve a 2 year term but may stand for re-election.
The committee will meet at least 4 times a year.
Committee meetings must have a quorum of at least 5 Committee members.
Minutes should be kept of all meetings.

In the event of an officer standing down during the year, temporary arrangements will be made until a replacement is elected at the next AGM.
Any committee member not attending a meeting without an apology for three months will be contacted by the committee and asked if they wish to resign.

The Committee meetings will be open to any member of Chichester MG Owners Club – 1006 who wishes to raise an issue. The member should inform the Chair of the issue and the member will then be invited to attend. The member will not be able to vote at the meeting.

5. SUBSCRIPTIONS

The annual subscription, as set by the Club Committee and agreed at the AGM is for a member or a member and partner. Subscriptions are due on January 1st. There is no joining fee or late payment fee. If partners wish to become fully paid up members they will receive meeting voting rights.

6. MEETINGS

Annual General Meetings

The AGM will be held every year, within 15 months of the previous AGM, usually in March.

All members will be notified in writing with 28 days notice before the date of the meeting, giving the venue, date and time.

The agenda and the financial statement will be circulated beforehand.

The quorum for the AGM will be at least 10 members,

Every member has one vote. Decisions are taken on a majority vote. In the event of a tie the Chairman has the casting vote. The AGM will be minuted and uploaded to the Club's website (members only)

At the AGM, members, will :

- (1) Receive a brief annual statement from the Chair.
- (2) Receive and, if approved, adopt a statement of the Club's accounts for the previous year, as submitted by the Treasurer
- (3) Elect committee members. Any member is eligible to be a committee member. Prospective new committee members must have 2 member nominations. Any nominations to be made to the Secretary before the meeting.
- (4) Deal with items which have been submitted to the Secretary at least 14 days before the AGM
- (5) Deal with items from the floor, solely at the discretion of the Chair

- (6) Approve the annual subscription fee as determined by the Club Committee.

Special General Meetings

The Secretary will call a Special General Meeting at the request of the majority of the Committee or at least eight other members giving a written request to the Chair or Secretary stating the reason for their request. The meeting will take place within twenty-one days of the request.

All members will be given two weeks notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post. The quorum for the Special General Meeting will be 10 members,

Committee Meetings

Committee meetings may be called by the Chair or Secretary. Committee members must receive notice of meetings at least 7 days before the meeting. The quorum for Committee meetings is 5 Committee members.

Rules of procedure for meetings

All questions that arise at any meeting will be discussed openly.

A decision will be made by a simple majority of members present. If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote

7. FINANCE

- (1) Money and property must only be used for the Club's purposes and benefit.
- (2) The Treasurer is responsible for the finances of the Club. The financial year ends on 31st December. A statement of annual accounts will be prepared and checked by the Chair and one other member. The latest annual accounts statement will be circulated to all members before the AGM
- (3) No members can receive any money or property from the Club except to refund reasonable out of pocket expenses.
- (4) Money will be held in a UK bank account. Cheques and other transactions can only be authorised by the Chair, Treasurer or Secretary.
- (5) The Club is Mutual and Non Profit Making. Any surplus funds after Club expenditure can be donated to one or more charities elected by the Club members. The Club is not a registered charity and is not VAT registered.

8. AMENDMENTS TO THE CONSTITUTION

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting. Any proposal to amend the Constitution will require a majority of those present and entitled to vote

9. DISSOLUTION

A resolution to dissolve the club can be passed at an AGM or SGM through a majority vote of members. Any surplus in the Club accounts will be distributed as agreed at the dissolution meeting.

10. LIABILITY and INSURANCE

When taking part in Club activities members' cars must have, as a minimum, current 3rd party liability insurance which is required by law. The Club is not responsible for members' actions. The Club and event organisers accept no responsibility whatever for any loss however caused.

11. DIVERSITY

The Club is an all inclusive club for anyone interested in MGs. The Club will not tolerate any form of discrimination. The Club will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age. In the event of an issue or complaint, the Club Committee will deal with this firmly, in a timely manner as set out in the Club Rules

12. DATA PROTECTION

The Club will keep member's information safe and secure in line with current GDPR regulations.

13. CONSTITUTION

This constitution replaces any previous and was adopted by the Club Committee members on 13/05/2022.

This constitution can only be changed by a majority vote of the Club Committee and ratification by the members at an AGM.

The Constitution and Club Rules are uploaded to the Club's website.

Updated by: John Godsmark - Secretary

Updated: 12/5/2022

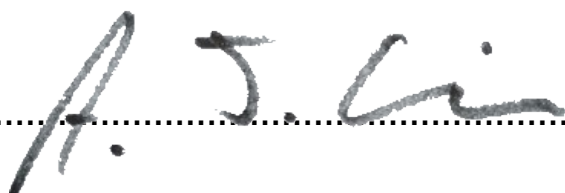
Owned By: Andy Harris - Chair and Area Secretary

This constitution was agreed at the Special Meeting of the Chichester MG Owners Club – 1006 held on the 7th June 2022

Date: 22nd June 2022

Name and position in group...Andy Harris , Chair and Area Secretary

Signed.....



Name and position in group...John Godsmark,..Secretary

Signed.....